

**Harlem Hospital Center/
Lincoln Medical and Mental Health Center
Department of Radiology Integrated Residency**

POLICY OF RESIDENT HAND-OFF

Attendings and residents utilize situation, background, assessment, recommendation (SBAR) methodology as part of their hand-off procedure. All resident hand-offs are performed at shift change- 4 pm, 10 pm and 9 am. Hand-offs are performed verbally in person and documented on an electronic spreadsheet in the following format so that the case can be accessed from any hospital computer.

Situation	Background	Assessment	Recommendation