

Campus Operations oversees custodial services, material management, CUIMC parking operations, the mailroom, moving services, and waste disposal and recycling.

URGENT INQUIRIES

For Facilities-related emergencies, or for general questions about the services we offer, please contact us.

Monday-Friday, 8 a.m.-5 p.m.
212-305-HELP (4357), option 3
cumc.facilities@columbia.edu

AFTER-HOURS AND WEEKENDS

212-305-HELP (4357), option 3

Facilities-related emergencies will be forwarded by Public Safety to our on-site teams. If your request is not urgent, please submit it online.

SUBMIT YOUR
WORK ORDER
ONLINE:

**CUMC.COLUMBIA.
EDU/FACILITIES-
MANAGEMENT**



COLUMBIA UNIVERSITY
IRVING MEDICAL CENTER

FACILITIES MANAGEMENT
AND CAMPUS SERVICES

650 West 168th Street
New York, NY 10032
212-305-HELP (4357), option 3
cumc.facilities@columbia.edu



COLUMBIA UNIVERSITY
IRVING MEDICAL CENTER



CAMPUS OPERATIONS (CUSTODIAL)

Guide to Our Team and Services

CAMPUS OPERATIONS (CUSTODIAL)

BUILDINGS WE SUPPORT (ALPHABETICAL ORDER)	WEEKDAY SUPERVISORS 8 am.-4:30 p.m.	WEEKNIGHT SUPERVISORS 4 p.m.-12:30 a.m.
21 Audubon: Floors: Basement, 3	Steve Archuleta	Mario Acosta
51 Audubon	Steve Archuleta	Mario Acosta
Allan Rosenfield Building / Mailman School of Public Health	Cesar Cruz / Francis Lantigua	Evening Team
Edge Hotel: Floors: 1-5 (west side of facility only)	Nelia Rodriguez (9 a.m.-5 p.m.)	Edge Hotel (General Number)
Georgian Building: Floors 1-2 (Floors 3-7 are overseen by CUIMC Office of Housing Services)	Francis Lantigua	Evening Team
Hammer Health Sciences Center	Cesar Cruz / Francis Lantigua	Evening Team
Irving Cancer Research Center	Steve Archuleta	Mario Acosta
Mary Woodard Lasker Biomedical Research Building	Steve Archuleta	Mario Acosta
NYC Department of Health Building: Floors: 4, 5, 6, 7	Francis Lantigua / Noel Pagan	Evening Team
Presbyterian Building Floors: 7 (East, Center, West), 8 (East, West), 9 (East), 15 (Center, East, and Room 1564), 17, 18, 19, 20	Francis Lantigua / Noel Pagan	Evening Team
Roy and Diana Vagelos Education Center	Cesar Cruz / Francis Lantigua	Evening Team
Russ Berrie Medical Science Pavilion	Steve Archuleta	Mario Acosta
School of Nursing	Steve Archuleta	Mario Acosta
Vagelos College of Physicians and Surgeons	Francis Lantigua / Noel Pagan	Evening Team
Vanderbilt Clinic / College of Dental Medicine Floors: 5, 7, 8, 9, 11, 12, 14, 15	Francis Lantigua / Noel Pagan	Evening Team
William Black Medical Research Building	Francis Lantigua / Noel Pagan	Evening Team

KEY PHONE NUMBERS

WEEKDAYS 8 A.M.-4:30 P.M.

Steve Archuleta	212-851-5121
Cesar Cruz	212-305-1520
Francis Lantigua	212-305-2213
Noel Pagan	212-305-8051
Nelia Rodriguez (Edge Hotel)	917-409-2565

WEEKNIGHTS 4 P.M.-12:30 A.M.

Evening Team	212-305-2200
Guy Petriello	212-342-8524
Enrique Santiago	212-305-1305
Mario Acosta	212-851-5121
Edge Hotel General Number	212-543-0005

After-Hours and Weekends: 212-305-HELP (4357), option 3

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FLOOR CARE (SPACE TYPE)	CARPET SPOT CLEAN	VACUUM, SWEEP, AND MOP	FLOOR SERVICE
Classrooms	Twice a month and as required	Daily	Extract carpets (every 18 months), refinish floors (every 18 months)
Clinics and Exam Rooms	Daily	Daily	Buff floors (every six months), refinish floors (every 18 months)
Conference Rooms and Auditoriums	Twice a month	Daily	Extract carpets (every 18 months), refinish floors (every 18 months)
Elevators	Daily	Daily	Refinish floors (every 18 months or as required)
Interior/Exterior Stairs	N/A	Weekly	N/A
Kitchens and Lunch Rooms	Weekly	Daily	Buff floors (every three months), refinish floors (every 18 months)
Lab Areas	Weekly	Weekly	Refinish floors (every 18 months)
Lobbies, Entrances, and Public Spaces	Daily	Daily	Buff floors (as required), refinish floors (every 18 months)
Office and Administrative Areas	Weekly	Weekly	Extract carpets (every 18 months)
Restrooms and Showers	Weekly	Daily	Refinish floors (12-18 months and as requested)
Student Lounge and Snack Areas	Daily	Daily	Refinish floors (every 18 months or as required)