



# Occupational Therapy / Physical Therapy Scholarship Program Application

**2011-2012**

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**New York City Department of Education  
Office of Related & Contractual Services  
28-11 Queens Plaza North, Room 402  
Long Island City, NY 11101**

## The Scholarship Program

Since 1990, in order to address staffing shortages, the New York City Department of Education has offered a scholarship program in Occupational and Physical Therapy.

Students in their 3<sup>rd</sup>, 4<sup>th</sup> or graduate year of professional study at participating colleges/universities (a listing of which follows) in New York State Education Department accredited programs leading to certification in the shortage areas of Occupational and Physical Therapy are eligible to apply. Scholarships will be granted through a selection process involving an interview and review of academic records, writing samples and references, and is contingent upon continued funding for the program.

Each scholarship award carries a twenty-four month (each twenty four month period includes 2 ten month school years) service obligation for each year of scholarship awarded (maximum of 2) contingent upon funding.

**PLEASE NOTE:** Current Department of Education employees will not receive special consideration.

### Student Eligibility

All applicants must:

- (1) be accepted by one of the participating colleges/universities and enrolled full time in an Occupational or Physical Therapy Program leading to New York State Certification.
- (2) certify that they are citizens or legal permanent resident aliens of the United States and will present proof of such at the time of the interview.
- (3) certify that he/she does not possess a disqualifying record of conviction. All awardees need to be fingerprinted and receive clearance by the New York City Department of Education.
- (4) agree to accept employment as Occupational or Physical Therapists with the New York City Department of Education within six months of graduation from one of the participating colleges/universities and commit to fulfill a service obligation.
- (5) agree to maintain a full time college/university enrollment before the completion of the required courses
- (6) complete the Application for Scholarship and return to Office of Related and Contractual Services postmarked no later than May 2<sup>nd</sup>, 2011 and be available for individual interviews in June 2011.

## Participating Colleges/Universities:

For your reference, the schools listed below are those currently under contract with the Department of Education from September 2009 through August 2014.

### **Occupational Therapy**

Columbia University	Master's Degree Program
D'Youville College	Master's Degree Program
Ithaca College	Dual Degree Program
Keuka College	Master's Degree Program
Long Island University at Brooklyn	Dual Degree Program
Mercy College	Master's Degree Program
New York Institute of Technology	Master's Degree Program
New York University	Master's Degree Program
SUNY Health Science Center at Brooklyn	Master's Degree Program
Touro College at Manhattan / Bay Shore	Master's Degree Program
Utica College	Master's Degree Program
York College	Dual Degree Program

### **Physical Therapy**

Columbia University	Doctoral Program
CUNY College of Staten Island	Master's Degree Program
D'Youville College	Doctoral Program
Long Island University at Brooklyn	Dual Degree Program and Doctoral Program
Mercy College	Master's Degree Program
New York Institute of Technology	Doctoral Program
New York Medical College	Doctoral Program
New York University	Doctoral Program
Touro College at Manhattan / Bay Shore	Doctoral Program
Utica College	Doctoral Program

### **Eligible Institutions**

Awards will be provided for scholarship recipients attending participating schools:

- whose programs are accredited by the New York State Education Department in the fields of Occupational or Physical Therapy.
- who have completed the Occupational Therapy/Physical Therapy Scholarship Agreement Contract and meet the deadline date for submission of required documentation.

## **Awards**

Award amounts will:

- be granted for one year and may be renewable for the second year, contingent upon funding and acceptable academic records.
- cover the full cost of **tuition only** for courses directly related to programs in Occupational or Physical Therapy (*during professional phase of program*).

All application fees, books, room/board and other fees **are not included**.

*NOTE: The maximum number of years that one is allowed to participate in the scholarship program is two (specifically the last two years of study in that program) – regardless of the length of your study/program.*

*In dual degree programs (combination undergraduate and graduate), only the last **two years of professional study** will be eligible for scholarship payment.*

## **Service Obligation**

The service obligation requirement is a period of twenty-four months (each twenty-four month period must include service during two 10-month school years) of employment with the New York City Department of Education within the field of either Occupational or Physical Therapy for each year of scholarship assistance provided. If an awardee receives less than one year of scholarship assistance, the minimum service obligation requirement remains a twenty-four month period (two 10 month school years).

An awardee must commence employment with the New York City Department of Education within six (6) months of graduation. An awardee must possess a New York State license to practice Occupational or Physical Therapy.

An awardee who has failed to commence his/her service obligation will be required to repay the total year plus nine (9%) interest within one (1) year of the last award semester. A pro-rated repayment schedule shall be established for any awardee that completes only a portion of his/her service obligation within the specified period.

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Please print clearly and note that all areas must be completed in order for the applicant to be considered.

Return to: NYC Department of Education, Office of Related and Contractual Services  
28-11 Queens Plaza North, Room 402, Long Island City, NY 11101  
Tel.: (718) 391-8391

Discipline for which I am applying:  OT  PT

Name: Mr./Ms.

\_\_\_\_\_  
Last First Middle Initial

Social Security No.:

\_\_\_\_-\_\_-\_\_\_\_

Permanent Address:

\_\_\_\_\_  
Number and Street Apt. No.

\_\_\_\_\_  
City State Zip Code

\_\_\_\_\_  
Area Code Telephone Number Email

Mailing Address:  
(if different from above)

\_\_\_\_\_  
Number and Street Apt. No.

\_\_\_\_\_  
City State Zip Code

\_\_\_\_\_  
Area Code Telephone Number

Applications for admission to the participating schools must be completed prior to the submissions of this application. Please contact each school for admission deadlines.

Please check one of the following:

I have applied to:  I have been accepted and will attend:  I am on the waiting list for:  I currently attend:

Name and location of college/university \_\_\_\_\_

I will begin my third (3<sup>rd</sup>), fourth (4<sup>th</sup>) or graduate year of professional studies \_\_\_\_\_  
Month Year

My anticipated date of graduation is \_\_\_\_\_  
Month Year

I maintain that I do not possess a disqualifying record of conviction:  Yes  No -- I am a citizen or legal permanent Resident Alien of the United States:  Yes  No

All recipients of Occupational/Physical Therapy Scholarships must maintain full time enrollment for the completion of their studies and are required to comply with a service obligation of twenty-four months (each twenty four month period includes 2 ten month school years) of employment for each year of scholarship funding from the New York City Department of Education. If funding is for less than a year, the minimum service requirement remains 2 ten month school years. All awardees need to be fingerprinted and receive clearance by the New York City Department of Education. Your signature on this application attests to your understanding of this service obligation.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

Postmark no later than May 2nd, 2011. Late applications will not be processed for this school year. We cannot be held responsible for lost applications.