Laboratory Clearance Procedure

All laboratories, lab equipment or potentially contaminated furniture must be cleared by Environmental Health and Safety (EH&S) prior to disposal.

LABS/LAB EQUIPMENT

Clearance by EH&S is mandatory for all laboratory, lab equipment or potentially contaminated lab furniture prior to disposal.

Was the lab/item used for any experiments involving radioactive materials?

- Yes
  - Lab/Item must first be tested and cleared by a Radiation Safety Officer.
  
- No
  - Radiation clearance granted

Was the lab/item used for any experiments involving biological materials?

- Yes
  - Item must be decontaminated prior to clearance with a 10% bleach solution.

- No
  - Thoroughly clean item with a soap or mild detergent prior to removal of any possible chemical contamination. If item is too contaminated to do this safely, contact EH&S.

With the lab/item decontaminated, contact EH&S to obtain Clearance.

Does the item contain oil or refrigerants?

- Yes
  - Remove oil and/or contact Facilities Operations to arrange for refrigerant draining prior to disposal.

- No
  - With EH&S Clearance granted (if applicable), contact facilities to pick up and remove the item.

NON-LAB WORKSPACES/LAB FURNITURE

Has the workspace/furniture potentially come into contact with chemicals, biological, or radioactive materials?

- Yes
  - Lab/Item must first be tested and cleared by a Radiation Safety Officer.

- No
  - No Clearance required

Has the workspace/furniture potentially come into contact with chemicals, biological, or radioactive materials?

- Yes
  - Item must be decontaminated prior to clearance with a 10% bleach solution.

- No
  - Thoroughly clean item with a soap or mild detergent prior to removal of any possible chemical contamination. If item is too contaminated to do this safely, contact EH&S.

With the lab/item decontaminated, contact EH&S to obtain Clearance.

Does the item contain oil or refrigerants?

- Yes
  - Remove oil and/or contact Facilities Operations to arrange for refrigerant draining prior to disposal.

- No
  - With EH&S Clearance granted (if applicable), contact facilities to pick up and remove the item.

K. McGhee Nov. 2008