

CIRAR Monthly Meeting Minutes

11/2/06, SON Student Lounge, 12-1pm

Attendees: Sally Aboelela, Suzanne Bakken, Olveen Carrasquillo, Regina Dolgoarshinnykh, Kristine Gebbie, Haomiao Jia, Kristine Kulage, Elaine Larson, Patricia Stone, Caitlin Brennan (recorder).

Agenda Item	Discussion	Action/Work plan/Follow-up
1. Grant “in-progress” presentations	<ul style="list-style-type: none"> • K. Gebbie presented on the T90/R90 • S. Bakken presented on the R25 • Discussion followed each presentation regarding suggestions and clarifications for each grant. • P. Stone recommended that generic language detailing the dissemination strategies provided by S. Bakken’s R25 be written for each mechanism. • K. Gebbie suggested that the courses in the T90/R90 be used for internal dissemination for CIRAR PIs. 	<ul style="list-style-type: none"> • No specific action necessary. • E. Larson and C. Brennan to discuss further and make available to PIs. • All were in agreement. K. Gebbie to include this in text of T90/R90.
2. Update on aims and figures for Consortium grant	<ul style="list-style-type: none"> • S. Aboelela presented new table and figures to group. The group discussed that these are positive additions to the grant that help clarify how each grant’s aims fit into the Consortium’s goals and mission. • P. Stone stated that she does not have an interaction with F. Lowy. • K. Gebbie suggested that the timeline format be the same for each grant and that a template for the timeline 	<ul style="list-style-type: none"> • S. Aboelela to contact each PI about the text in the ‘mission table’ to ensure it is accurate. • S. Aboelela to remove Stone-Lowy interaction. • Timeline template to be created and

	for each PI would be helpful. K. Kulage pointed out that each grant will vary by unit of time, e.g., month, quarter, or semester. K. Gebbie suggested that the timeline template created be at the smallest unit of time (month) and each PI can scale up to what is appropriate for their grant.	disseminated to PIs.
3. Next Meeting	<u>Thursday, December 7, 2006, 12-1pm.</u> SON 1 st Floor Student Lounge.	

PLEASE CONTINUE TO CHECK WEBSITE FOR UPDATES: <http://www.cumc.columbia.edu/dept/nursing/CIRAR/index.html>