

**CASUAL /SUPPORT STAFF SCHEDULE  
2007-2008**

**CASUALS & SUPPORT STAFF OVERTIME: TIMESHEETS ARE DUE BY 12:00 NOON  
ON THE DUE DATES.**

**Timesheets received after 12:00 noon will be processed for the following pay cycle.**

<b>PAYROLL #</b>	<b>PERIOD COVERED</b>	<b>TIMESHEETS DUE</b>	<b>PAY DATES</b>
1	06/25/07-07/08/07	07/06/07	07/13/07
2	07/09/07-07/22/07	07/20/07	07/27/07
3	07/23/07-08/05/07	08/03/07	08/10/07
4	08/06/07-08/19/07	08/17/07	08/24/07
5	08/20/07-09/02/07	08/31/07	08/07/07
6	09/03/07-09/16/07	09/14/07	09/21/07
7	09/17/07-09/30/07	09/28/07	10/05/07
8	10/01/07-10/14/07	10/12/07	10/19/07
9	10/15/07-10/28/07	10/26/07	11/02/07
10	10/29/07-11/11/07	11/09/07	11/16/07
<b>*11</b>	<b>11/12/07-11/25/07</b>	<b>11/21/07</b>	<b>11/30/07</b>
12	11/26/07-12/09/07	12/07/07	12/14/07
13	12/10/07-12/23/07	12/21/07	12/28/07
14	12/24/07-01/06/08	01/04/08	01/11/08
15	01/07/08-01/20/08	01/18/08	01/25/08
16	01/21/08-02/03/08	02/01/08	02/08/08
17	02/04/08-02/17/08	02/15/08	02/22/08
18	02/18/08-03/02/08	02/29/08	03/07/08
19	03/03/08-03/16/08	03/14/08	03/21/08
20	03/17/08-03/30/08	03/28/08	04/04/08
21	03/31/08-04/13/08	04/11/08	04/18/08
22	04/14/08-04/27/08	04/25/08	05/02/08
23	04/28/08-05/11/08	05/09/08	05/16/08
24	05/12/08-05/25/08	05/23/08	05/30/08
25	05/26/08-06/08/08	06/06/08	06/13/08
26	06/09/08-06/22/08	06/20/08	06/27/08

**TIMESHEETS MUST BE ORIGINALS SIGNED BY YOU AND YOUR SUPERVISOR AND  
ALL LUNCH BREAKS AND TIME OFF MUST BE PROPERLY REFLECTED.**

**NO EXCEPTIONS!**

**\*EARLY CLOSING**